

2024/25 VENUE RENTAL RATES AND CAPACITIES

PACKAGE OPTIONS	NATURAL HISTORY AND THIRD FLOOR GALLERY	STANDING CAPACITY	SEATED CAPACITY	RENTAL FEE
A	Three galleries: Second Floor, Third Floor and Clifford Carl Hall (for additional halls, rooms and special exhibitions, see list of rates, capacities and other information below)	1300	N/A	\$11,500
B	Second and Third Floor galleries	1000	N/A	\$7,500
C	Natural History gallery (second floor)	500	N/A	\$4,000
D	Third Floor gallery	500	N/A	\$4,000
E	Feature exhibition gallery (second floor)	500	N/A	TBD

OTHER OPTIONS	ADDITIONAL RATES AND CAPACITIES	STANDING CAPACITY	SEATED CAPACITY	RENTAL FEE
1	Clifford Carl Hall (CCH)	300	200	\$4,000
2	Conference Hall (evenings and weekends or statutory holidays—four hours)	125	125	\$900
3	Conference Hall (regular weekday morning or afternoon—four hours)	125	125	\$700
4	Elliot Square (outside reception)	50	50	\$1,100
5	South Courtyard (food truck festival)	200	200	\$3,000

- Note: no food or beverages are allowed in feature exhibitions.
- Prices above are subject to applicable taxes and may be subject to changes without notice.
- All quotes are valid for 30 days. The Royal BC Museum reserves the right to re-quote at 31 days.
- A 10% non-refundable hold fee may be charged, per date, at the time of the booking. If the venue is booked, the fee will be applied to rental.
- A 5% cancellation fee will be charged if event is cancelled 30 or more days prior to date.
- A 20% cancellation fee will be charged if event is cancelled less than 30 days prior to the event and all incurred costs on behalf of the client will be invoiced.
- A SOCAN licence will be arranged by the Royal BC Museum when the renter provides the Royal BC Museum with details on the planned performance in writing.
- A provincial certificate of insurance showing \$2,000,000 comprehensive general liability is required.
- Food and beverages must be provided by the Royal BC Museum's qualified caterers only.
- Please note: red wine and certain foods are not permitted in the galleries.

VENUE RENTAL PROGRAM

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