

ROYAL BRITISH COLUMBIA MUSEUM  
BOARD OF DIRECTORS

Museum Redevelopment Committee

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**Terms of Reference**

*Updated: March 1, 2019*

The Committee:

The Committee advises on the RBCM Master Plan to assist with moving the renewal of the Royal British Columbia Museum forward. The Committee will be consulted for the oversight and policy in respect of the management and control of the land and property of the Royal BC Museum.

The Committee will meet quarterly with additional meetings as required.

Membership:

1. Chairperson is a term of one (1) year and is subject to annual appointment, the election of the chair will take place at the AGM.
2. The CEO of the Royal BC Museum, at least two members of the Board, experts as appointed by the Chair.
3. The term is up to three years.
4. Ex-Officio members include the Chair of the Board, the Chief Operating Officer and the Project Director, Site Development of the Royal BC Museum.

A Resolution:

A: WHEREAS the Provincial Government announced in its Throne Speech of 12 February 2019 that the "Government will modernize the Royal B.C. Museum, to protect its historic holdings and provide better access to its collections.";

B: AND WHEREAS the Provincial Government announced in its Budget pronouncements and related documents made public on 19 February 2019 that "In order to preserve, protect, and provide better access to the human and natural history collections of British Columbia, government is planning for a capital project to modernize and renew the Royal BC Museum";

C: AND WHEREAS the Government's Budget and Fiscal Plan 2019/20 to 2021/22 provides a financial allocation in its Capital Spending Plan for 2021/22 for the aforesaid capital project;

D: AND WHEREAS the protocols and procedures of the Provincial Government require that supervision of The Project be undertaken by The Project Executive Board (PEB), which makes recommendations to the Treasury Board, which in turn makes

recommendations to the Cabinet AND said PEB has been instructed to meet an aggressively rapid schedule;

E: AND WHEREAS the Provincial Government expects, and the Museum has agreed, that the Museum will conduct a campaign to secure private donations in support of The Project, AND the Province has stated the planning of said campaign will comprise a part of the mandate of the PEB;

F: AND WHEREAS the Provincial Government has directed that the Museum shall be represented on the PEB by the Chair of the Museum Board of Directors and the Chief Executive Officer of the Museum;

G: AND WHEREAS it is necessary and desirable for the Board of Directors to ensure its own governance structure is designed in recognition of the importance, the urgency, and the complexity of both the great burden of work thus imposed on Museum employees, and, the complex relationship management needed for the Museum to be an effective partner in moving The Project to successful completion;

BE IT RESOLVED THAT:

1. The name of the Site Development Committee be changed to the *Museum Redevelopment Committee* to reflect its broader mandate;
2. The Board of Directors impose a special mandate upon the Museum Redevelopment Committee dedicated to all aspects of moving The Project to successful completion;
3. The mandate of the Committee shall be to provide expert advice and opinion on all aspects of site development and other matters affecting the Museum's redevelopment. It shall draw together expert volunteers from the world of planning, public policy, building development, architectural development, and major capital fundraising campaigns. The Committee shall make recommendations to the Board, subject to the proviso in paragraph # 8;
4. The Committee shall review and recommend for approval to the Board the business case and site development options as developed by the PEB;
5. The Committee shall recommend to the Board any amendments to the construction, renovation and development of the Museum as The Project proceeds;
6. The Committee shall report upon and assist in assuring adherence to the Museum's mandate and mission; site development plan; land use plan and land development plan;
7. The mandate of the Committee includes the holding of regular and special meetings on short notice as necessary in order to provide at all times, and in particular, in advance of meetings of the PEB, advice to the Museum's representatives thereon;

8. At the CEO's request, the Committee may be convened, with or without quorum, to offer advice, and should a decision be necessary, a quorum of the Committee may waive notice of a meeting and transact business for the purpose of providing assistance with any pressing issue related to The Project including planning, fundraising, coordination of advocacy done by any representative of the Museum and public communication about The Project;
9. The Board hereby delegates its powers of decision to the Committee where exceptional circumstances or urgency prevent the Committee from convening a meeting of the full Board of Directors PROVIDED THAT the Committee will frequently and consistently report to the Board all of the actions of the Committee.

Quorum:

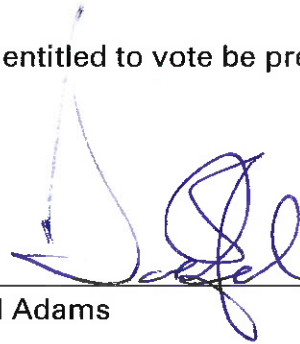
Quorum requires that up to two Committee members entitled to vote be present.

APPROVED on this 3 day of October, 2019.



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Raymond Protti  
Chair  
Royal BC Museum Board of Directors



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David Adams  
Chair  
Museum Redevelopment Committee

